



Leeds Safeguarding Adults Board

Minutes – 24 February 2015

Membership	Name	Agency	
Full	Dr Paul Kingston	Independent Board Chair	Attended
Full	Dennis Holmes	Leeds City Council, Interim Director of Adult Social Services	Attended
Full	Ellie Monkhouse	Chair, Performance, Audit and Quality Assurance Sub-group	Attended
Full	Kieron Smith	Chair, Policy, Protocol and Procedures Sub-group	Attended
Full	Phil Jewitt	Chair, Communication and Community Engagement Sub-group	Attended
Full	Lisa Toner	West Yorkshire Fire & Rescue	Attended
Full (deputy)	Susan Lines	Leeds Community Healthcare NHS Trust	Attended
Full	Andrew Chandler	National Probation Service	Attended
Full	Lindsay Britton	Leeds and York Partnerships NHS Foundation Trust	Attended
Full	Superintendent Sam Millar	West Yorkshire Police	Attended
Full	Clare Linley	Leeds Teaching Hospitals NHS Trust	Attended
Full	Michele Tynan	Leeds City Council, Adult Social Care	Attended
Full	Bridget Emery	Public Health	Attended
Full	Karen Rodger	NHS England	Attended
Co-opted	Emma Stewart	Leeds Link	Attended
Co-opted	Paul Belbin	Gipsil	Attended
Ex-officio	Hilary Paxton	Head of Safeguarding Adults	Attended
Ex-officio	Emma Mortimer	Safeguarding Adults Partnership Manager	Attended
Ex-officio	Gerry Gillen	LSAB Legal Adviser	Attended
Ex-officio	Jayne Ogier	Leeds Safeguarding Adults Partnership Support Unit (Minutes)	Attended
Full	Max Naismith	Chair, Mental Capacity Act LIN Sub-group	Apologies
Full	Diane Hampshire	Leeds West CCG	Apologies
Full (deputy)	Maureen Kelly	Leeds CCG West, South and East, North	Apologies
Full (deputy)	Peter Turner	West Yorkshire Probation Trust	Apologies
Full	DCI Mark Griffin	Chair, Safeguarding Adults Review Sub-group	Apologies
Full	Angie Clegg	Leeds Community Healthcare NHS Trust	Apologies
Full	Suzanne Hinchliffe CBE	Leeds Teaching Hospitals NHS Trust	Apologies
Full	Lisa Parker	West Yorkshire Probation Trust	Apologies
Full	Munaf Patel	Leeds Community Safety	Apologies
Full	Sal Tariq	Leeds Children's Social Care	Apologies
Associate	Tanya Matilainen	Healthwatch	Apologies
Associate	John Statham	Leeds City Council Environments and Housing	Apologies
Co-opted	Joy Fisher	Leeds Link	Apologies
Co-opted	Lizzy Mills	Crown Prosecution Service	Apologies
Co-opted	Wendy Dixon	Care Quality Commission	Apologies
Co-opted	Philip Bramson	A4MHD	Apologies

Item		Action	Responsibility and completion date
1.	Welcome		
	Dr Kingston welcomed members of the Board.		
i.	Introductions and Apologies		
	Members of the Board introduced themselves. Dr Kingston noted apologies and welcomed new members.		
ii.	Minutes of 25 November 2014		
	These were accepted as an accurate record.		
	Matters Arising/Action list from November 2014		
	<p>Item 11 – DHR Common Themes</p> <p>Supt Sam Millar advised the Board that of the 17 cases raised with the DHR steering group, 15 were classed as DHRs (2 were not, although they had previous MARAC involvement). 7 of these cases were in the over 65 age bracket. Dr Kingston informed the Board that when he met with Tom Riordan recently he had suggested to Tom that a thematic review of the DHR cases would be of value.</p> <p>Item 12 – Savile Investigation</p> <p>The Board were informed that a further report regarding the Savile Investigation was due to be published on Thursday 26 February 2015, which included the further investigations in Leeds. It was noted by members that this was the 2nd Round for LTHT with 11 more investigations. The Board were informed that LYPFT had also been involved. Clare Linley informed the Board that there were new recommendations but nothing new in relation to the allegations which are not new or different to the original allegations.</p> <p>Dennis Holmes sought clarification on what press releases had been prepared. Clare Linley advised that the Department of Health had prepared statements regarding the new report.</p> <p>It was agreed that a summary of the key points could be provided to a future meeting of the Safeguarding Adults Board.</p>	<p>Paul Kingston to write to Tom Riordan requesting an update on the progress of the thematic review.</p> <p>Key points to be reported to a future Board meeting</p>	<p>Dr Kingston</p> <p>NHS Colleagues</p>
iii	Update from the Interim DASS		
	Dennis Holmes gave a verbal update on options for a reconstituted Board as per the new Care Act, further to the workshop on the 26 January 2015 where a number of options were discussed. Board members were reminded that at that workshop the consensus was for a two tier board which mirrored the LSCB in as much as having an Executive Board consisting of the statutory partners and the wider		

Item		Action	Responsibility and completion date
	<p>board which consisted of other partners as we have at present. Board members were informed that all the proposals would be worked on and emailed round to members ready for the re-constitution of the new Board in April 2015.</p> <p>The second part was the subgroups and at the workshop Board members felt that some of the work undertaken by the current subgroups could be better served by task and finish groups. There were exceptions SAR's and P & QA which were felt to be 2 key areas for the Board going into 2015/16.</p> <p>Dennis Holmes drew the Board's attention to the workshop being held on Friday in connection with proposals for the Safeguarding Support Unit. As the arrangements change for the LSAB it feels the right to review the support of the unit. Dennis sought confirmation of the attendees for the 27 February 2015. Hilary Paxton advised that all the three statutory members of the LSAB were attending along with other board members. It is hoped that proposals will be made that will enable the LSAB to be supported by a new look unit.</p> <p>Dennis Holmes advised the Board that the new DASS for Leeds, Cath Roff, would be taking up her position on 13 April 2015 and would most likely want to take stock of Safeguarding Adults in Leeds particularly as it is the DASS who has statutory responsibility for Safeguarding under the Care Act.</p>		
Part A:			
2	Reports of the Reviews in Leeds		
	<p>Dr Kingston advised the Board that report included the draft Peer Challenge report, and that the final Peer Challenge report was expected in due course from Marcus Coulson, the LGA Peer Challenge Manager. Comments on the draft peer challenge report that had been forwarded to the LGA, were included at Appendix 4.</p> <p>Dr Kingston proposed a 10 minute discussion about the reports of the peer challenge and the independent review of the Safeguarding Partnership Support unit highlighting the fact that options for the future of the Safeguarding Unit would be discussed in more detail on Friday 27th at the Board workshop. Board Members discussed the reports on their tables.</p>		
3.	<p>Multi-agency Safeguarding Adults Policy and Procedures – Implications from the Care Act 2014 and Care and Support Statutory Guidance (<i>attached</i>)</p> <ul style="list-style-type: none"> • Comparison of pre and post Care Act • Diagram of new approach and commentary • Making Safeguarding Personal update • West Yorkshire progress report for noting 		
	Hilary Paxton gave a short presentation on the changes that are required to our West Yorkshire Policy and Procedures, to ensure		

Item		Action	Responsibility and completion date
	<p>compliance with the Care Act, and the Care and Support Statutory Guidance.</p> <p>Clare Linley expressed her concerns in relation to the DASM role and also on understanding the implications of the changes to partnership working between the local authority and other partners, and felt that a wider discussion was needed on this topic. She had previously understood this would be part of the workshop on Friday 27 February 2015.</p> <p>After some discussion Members of the Board agreed that the Friday workshop should be used for continue these discussions, rather than the future options for the partnership support unit, as mentioned in item 2.</p>		
Part B:			
4.	Board Business Management Group Report		
	The Board noted the report.		
5	LSAB Partner Self-Assessment		
	The Board approved the proposal to use a consistent SAB Partner Self-Assessment template across the Yorkshire and Humber region, and to recommend that the template agreed by the Yorkshire and Humber ADASS region should be used in Leeds.		
6	Doing nothing is not an Option Campaign Evaluation		
	<p>Phil Jewitt, Chair of the Communications and Community Engagement sub-group summarised the evaluation of the Prevention of Abuse Campaign held in the summer of 2014.</p> <p>The potential for a cross-city safeguarding campaign was discussed and will be considered in the future by the new Board. The consensus was that it should be done in conjunction with other boards and would probably be something that would/should be scoped/budgeted for 2016/17.</p> <p>In the meantime, key messages relating to city-wide safeguarding ambitions could be included in any LSAB communications.</p>		
7	Performance – 3rd Quarter data		
	The Board noted the data for the third quarter of 2014/15.		
8	Easy Read Annual Report 2013/14		
	The Board noted and approved the Easy Read version of last year's Annual Report.		

Item		Action	Responsibility and completion date
9	Reporting Deprivations of Liberty and Safeguarding Adults		
	The Board approved the report recommendations.		
10	Safeguarding Adults Reviews: Overview		
	The Board noted the report.		
11	Domestic Homicide Reviews: Overview		
	The Board noted the report.		
12	Planning for the Annual Report 2014/15		
	Members of the Board agreed that this should be prepared as in previous years and a new format looked at for the year 2015/16.		
13	Front Door Domestic Violence and Abuse Hub – Leeds Safeguarding Partnership		
	Superintendent Sam Millar informed the Board that the new front door domestic violence and abuse hub opened on the 23 February 2015. It is situated on the 4 th floor at Westgate House and includes staff from Police, Health, ASC and Children's services. It has taken approximately 18 months of planning to enable this to come to fruition. It is in its early stages, and is being implemented in phases with the existing staff, focussed on the interface with Children's services, moving to the fourth floor at Westgate first. Later phases will consider the interface with adult safeguarding. Superintendent Millar offered to bring an update to a future board meeting.	Update to be provided to a future Board Meeting.	Supt Sam Millar

Leeds Safeguarding Adults Board

24 February 2015

Action List

Item No.	Action	Person / organisation responsible	Deadline
Item 1 ii) Matters Arising from Item 11 in Minutes November 2014	DHR Thematic Review Paul Kingston to write to Tom Riordan requesting an update on the progress of the thematic review of learning from DHRs.	Dr Kingston	May 2015
Item 1 ii) Matters Arising from Item 12 in Minutes November 2014	Savile Investigation Key points from the new report to be reported to a future Board meeting	NHS Colleagues	June 2015
Item 13 February 2015	Front Door Domestic Violence and Abuse Hub – Leeds Safeguarding Partnership A update to be provided to a future Board Meeting	Supt Sam Millar	June 2015