

Leeds Safeguarding Adults Partnership Board

Leeds Safeguarding
Adults Partnership

Minutes

11th February 2014

Attendance:						
Membership	Name	Agency	Attended	Did not attend – deputy attended	Did not attend – no deputy sent	Attended as deputy
Full	Dr Paul Kingston	Independent Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Max Naismith	Chair, Mental Capacity Act LIN Sub-group and deputy for Dennis Holmes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Anna Edgren-Davies	Chair, Training and Workforce Development Sub-group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Ellie Monkhouse	Chair, Performance, Audit and Quality Assurance Sub-group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	DCI Mark Griffin	Chair, Serious Case Review and Professional Practice Sub-group	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Kieron Smith	Chair, Policy, Protocol and Procedures Sub-group & Communication and Community Engagement Sub-group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	DS Patrick Twiggs	West Yorkshire Police	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Diane Hampshire	Leeds West CCG	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Angie Clegg	Leeds Community Healthcare NHS Trust	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Susan Lines	Leeds Community Healthcare NHS Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Full	Suzanne Hinchliffe CBE	Leeds Teaching Hospitals NHS Trust	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Clare Linley	Leeds Teaching Hospitals NHS Trust	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Jeff Barlow	Leeds Teaching Hospitals NHS Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Full	Maureen Kelly	Leeds CCG West, South and East, North	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Dennis Holmes	Leeds City Council, Adult Social Care	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Michele Tynan	Leeds City Council, Adult Social Care	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Julia Suddick	Leeds City Council, Adult Social Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Kevin Ball	West Yorkshire Probation Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Munaf Patel	Leeds Community Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full	Cath Jones	Leeds Children's Social Care	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Beverley Murphy	Leeds and York Partnerships NHS Foundation Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full	Steve Wilcox	Leeds and York Partnerships NHS Foundation Trust	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Associate	Simon Costigan	Leeds Housing Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Associate	John Statham	Leeds City Council Environments and Neighbourhoods (Housing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Steve Clough	Head of Communications & Marketing, LCC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Joy Fisher	Leeds Link	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Emma Stewart	Leeds Link	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Lizzy Mills	Crown Prosecution Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attendance:						
Membership	Name	Agency	Attended	Did not attend – deputy attended	Did not attend – no deputy sent	Attended as deputy
Co-opted	Paul Belbin	Gipsil	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Rod Hamilton	Care Quality Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-opted	Philip Bramson	A4mnd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ex-officio	Sandie Keene	Director of Adult Social Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ex-officio	Hilary Paxton	Head of Safeguarding Adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ex-officio	Emma Mortimer	Safeguarding Partnership Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ex-officio	Gerry Gillen	LSAPB Legal Adviser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ex-officio	Jayne Ogier	Leeds Safeguarding Adults Partnership Support Unit (Minutes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item		Action	Responsibility and completion date
1)	Introductions and Apologies		
	Members of the Board introduced themselves. Dr Kingston noted apologies and welcomed new members to the Board.		
2)	Minutes of 12 December 2013		
	Dr Kingston presented the minutes of the December Board meeting to confirm accuracy. The Board approved the minutes.		
2 i)	Matters Arising / Action List from December 2013 Board Meeting		
2 ii)	<p>Dr Kingston presented the action list from the December 2013 Board meeting to confirm the status of the actions. With the exception of the items listed below all were on today's agenda.</p> <p>Item 3.ii Responses to the Francis Report</p> <p>This matter will be considered later in 2014 Board.</p> <p>Item 4 iii Leeds Safeguarding Adults Partnership Board Annual Report (2012-13) Easy Read Version</p> <p>This has been looked at by a number of groups including the Alliance for Service experts a few changes were made and it has been placed on the LSAPB website.</p>		

Item		Action	Responsibility and completion date
	<p>Item 5 iv Safeguarding Adults Information Leaflets</p> <p>These are currently with the printers and should be ready for circulation and uploading to the LSAPB website by the middle of March 2014.</p> <p>Item 9 DWP – Work Capability Assessments</p> <p>The Board were informed that this has been taken up nationally by ADASS, which is raising national concerns with the Department for Work and Pensions.</p>		
3)	Governance, Leadership and Partnership		
3 i)	Financial report		
	<p>Hilary Paxton presented the financial report and the Board noted its content. The Board's attention was drawn to the training income; this has reduced considerably from the private sector in the last 9 months, due to reductions in their own budgets.</p> <p>It was agreed that the Board would retain the line in the budget regarding training income but that in order to reflect the LSCB approach and to ensure that frontline staff in care provider services are appropriately trained, that training would be advertised as being free of charge for six months from 1st April 2014.</p>		
3 ii)	Developing a Multi-agency Gateway to Safeguarding Services		
	<p>Hilary Paxton presented a report on behalf of DCI Griffin, giving an update on the proposed joint working arrangements. These are between West Yorkshire Police, Leeds Children's Social Work Service (Duty and Advice), Adult Safeguarding and the NHS.</p> <p>Hilary Paxton reminded the Board that this report came out of the presentation given at the October 2013 Board by Chief Superintendent Money. The Leeds Children's Social Work Service has been piloting the scheme at the Contact Centre for the last 18 months. During the Christmas period Adult Social Care provided a Safeguarding & Risk Manager for 2 hours per day to assist with the screening of alerts that were received.</p> <p>Dr Kingston led a brief debate and members of the Board agreed that this represented a positive, joined-up way of working and supported the proposal that the approach</p>		

Item		Action	Responsibility and completion date
	should be continued.		
3 iii	Leeds Safeguarding Adults Partnership Board Development Day – 25th February 2014		
	<p>Kieron Smith presented a report outlining the proposed programme for the day. At the last Board Development day in February 2013, the focus was on “<i>What we are trying to achieve?</i>” The proposal for the 25th February is consideration of the question, “<i>How we are getting there?</i>” The session will enable the Board to consider how effectively it functions as a Board and the appropriateness of its work streams in the context of the three year strategic plan.</p> <p>Ellie Monkhouse advised the Board that in relation to Action 1.6 on the Business Plan, (GP representation on the Board), this was currently being looked into as it would be a named GP who would undertake work on behalf of the Board, in line with the approach with the Children’s Board.</p> <p>Hilary Paxton advised the Board that she and Dr Kingston had been in discussion with Yorkshire Ambulance Services about Board representation, but as the Service would need to do so for 26 different boards, their representation is via the CCGs.</p> <p>Dr Kingston led a brief debate regarding the proposed programme of the day, the work streams of the Board and the direction of the Board in light of the Care Bill. The Board was reminded that the Memorandum of Understanding is due to be revised in light of the Care Bill and this could impact on the work of the Board. Dr Kingston felt that SMART objectives provided a positive measure as to how the Board is making a difference to the citizens of Leeds.</p> <p>Steve Clough added that it also need to look at how the Board promotes itself, and how social media could be used effectively. Members of the Board felt that this would a positive step for the Board to take.</p> <p>Kieron Smith informed the Board that there was a meeting on 18th February 2014 to discuss the proposed publicity campaign, but as yet there is no clear timeline for this work to be completed.</p> <p>Discussion took place about the merit of the Board developing its own Risk Register. It was agreed that this</p>	Board Risk Register	Emma Mortimer / Kieron Smith

Item		Action	Responsibility and completion date
	<p>positive and further discussion should take place at the next Board meeting in April.</p> <p>The Board approved the programme for the Board Development Day.</p>	proposals to be discussed at April 2014 Board	April 2014
3 iv	Leeds Safeguarding Adults Website		
	<p>Kieron Smith presented a report regarding the Board's website and difficulties encountered in December when it ceased working. Kieron advised that the company hosting the website has been dissolved. He noted that although the website appears to working normally for both uploading of documents and access to forms, there is still a risk that it could go down again without warning.</p> <p>Prior to the situation arising at Christmas discussions had taken place with colleagues in the Leeds City Council web team about the City Council acting as host to the website, whilst allowing the Board's site to maintain its own identity. It is anticipated that this work will be completed in the next 6 months. Not only will this provide the website with a secure host, it also enabled the Board to gain additional support in its development.</p> <p>Kieron Smith drew the Board's attention to the contingencies contained in the report at section 5 and suggested that partners in particular health and social care may wish to link to the Leeds City Council website as an interim arrangement.</p> <p>The Board noted the content of the report.</p>		
4)	Sub-group Chairs' Report		
4 i)	Sub-groups Chairs' Highlights and Exceptions Report, Including Achievements Against the Business Plan		
	Emma Mortimer presented the Sub-group Chairs' highlights and exceptions report. The Board noted its content.		
4 ii)	Safeguarding Adults Reviews – Action Plans		
	<p>Emma Mortimer presented the action plans for AAR12, AAR20 and VA6, highlighting the work that had been undertaken in recent learning the lessons reviews. These were half day workshops run by Emma Mortimer and Luke Turnbull (CCGs)</p> <p>Emma advised the Board that there was one outstanding action in relation to VA6 which relates to Action 3, the audit of domiciliary care services, ASC are currently in the process of reconfiguring its domiciliary care services.</p>		

Item		Action	Responsibility and completion date
	<p>The Board asked that the Training and Workforce Development and Performance and Quality Assurance Sub-groups consider how to ensure learning from reviews is systematically embedded in training and that this is audited.</p> <p>The Board also asked that lessons learned be explicitly set out in every Safeguarding Adults Review report.</p>	<p>Training and Workforce Development and Performance and Quality Assurance Sub-groups to consider embedding and auditing learning from Safeguarding Adults Reviews</p> <p>Lessons Learned to be highlighted in individual review reports</p>	<p>Emma Mortimer and Chairs of Training and Workforce Development and Performance and Quality Assurance Sub-groups August 2014</p> <p>Emma Mortimer April 2014</p>
4 ii)	Safeguarding Adults Reviews – Overview Report		
	<p>Emma Mortimer presented a report providing Board members with an update in relation to the work of the Safeguarding Adults Review Sub-group.</p> <p>The Board were informed that this overview report is refreshed each April and that the closed cases will be removed ready for the 1 April 2014 Board Meeting.</p> <p>Maureen Kelly asked if a column could be added to the table so that an understanding of the delays and predicted timescales could be understood when looking at the progression of cases. It was also noted that it would be useful to see which reviews were being handled under the new Safeguarding Adults Review Policy and Toolkit. Emma advised that she would add these for the next Board meeting in April.</p>	<p>Additional column setting out start dates of reviews to be added to the overview. Those reviews being handled under the new approach to be highlighted.</p>	<p>Emma Mortimer April 2014</p>
4 iv)	Safeguarding Adults Performance Data: Quarter Three		
	<p>Hilary Paxton presented a report on the Leeds performance data as at quarter 3, this data has been collated under the new reporting criteria, which came into force at the beginning of April 2013, which also ties in with the new West Yorkshire Procedures.</p> <p>Hilary advised the Board that she was willing to take any questions or points of clarification on the data presented.</p> <p>Anna Edgren-Davies sought clarification on the table on page 6 of the report in relation to the number of</p>	<p>A further report to be provided to the Board explaining 'other' in charts within the report.</p>	<p>Performance, Audit and Quality Assurance Sub-group April 2014</p>

Item		Action	Responsibility and completion date
	<p>investigations started and the number completed. Hilary stated that some investigations are started in the previous year and not concluded until the following year, this can be due to a number of different factors, i.e. the agencies involved, Police or the Coroner's involvement.</p> <p>Suzanne Hinchliffe stated that she felt that it would be helpful to have the gender and demographics included in the report. Hilary advised that she had removed this data from the report due to the fact that it was felt to be inaccurate. More work is currently being undertaken and it is hoped to include this on the next report to the Board.</p> <p>Dr Kingston led a brief debate around the performance data and members of the board expressed concerns regarding the figures and it was suggested that a risk register would be a good way forward. It was also suggested that a brief discussion take place at the Board development day.</p>		
4 v)	Safeguarding Adults Surveys		
	<p>Kieron Smith presented a report for discussion and approval in relation to the current pilot of Safeguarding Adults surveys and the plan to roll them about across Leeds. These questionnaires are part of a series that are being developed to gain the views of all those people who are involved in safeguarding, i.e. carers, health professionals.</p> <p>The surveys which are attached to the report have been circulated to a number of organisations for comment and are due to be used from the 1st April 2014, for case conference meetings, which will allow opportunity to review them before being rolled out for other meetings which do not lead to case conferences.</p> <p>Kieron advised the Board that these questionnaires will be circulated to all attendees at a case conference, with the Action Log which is distributed 2 workings days after the Case Conference. The Safeguarding Partnership Unit will be responsible for collating the information and reporting back to the Board.</p> <p>Dr Paul Kingston asked that if members of the Board had any further comments to send them to Kieron by 28th February 2014. He also stated that it would be useful to have a Gantt chart of when the surveys begin to that a track can be kept of how many are sent out and received back.</p>	Comments to Kieron Smith	All Board Members 28 th February 2014

Item		Action	Responsibility and completion date
	<p>which is being presented at the Panel meeting on 5 March 2014. It should be noted that the alleged perpetrator has not been charged as yet with any offence.</p> <p>Munaf informed members of the Board that since the last board meeting in December 2013, that in the cases of DHR8 and DHR9, the perpetrators were given life sentences. Both these cases were covered in the press but they only covered the domestic violence aspects and did not look at the safeguarding issues.</p> <p>Munaf Patel drew the Board's attention to Clare's Law. This law is in relation to a young woman who was killed by her new partner after meeting him online. Munaf gave a brief outline of how Clare's Law came about and how this new law could work in practice.</p> <p>The Board were informed that under the MARAC arrangements that the sequence of meetings was that the 4th meeting in the cycle would be dedicated to looking at these cases.</p> <p>Maureen Kelly highlighted the fact that not all agencies are part of Clare's Law, the key agencies, police probation, Domestic Violence adviser and safeguarding professionals. It was felt that the Domestic Violence strategy needed to be widened and that other agencies needed to be involved.</p> <p>Dr Paul Kingston suggested that information on Clare's Law information be circulated to Board members, and sought agreement from members of the Board for a presentation to take place in 6 months' time, possibility at a Board Development day.</p> <p>Board Members approved this suggestion.</p>	<p>Information regarding Clare's Law to be circulated to all Board Members</p> <p>Presentation regarding Domestic Abuse and the application of Clare's Law to be provided to Board Members.</p>	<p>Jayne Ogier 28th February 2014</p> <p>October 2014</p>
6.	West Yorkshire Police Crime Plan		
	Dr Paul Kingston advised the Board that he had met with Mr Mark Burns-Williamson, the Police and Crime Commissioner for West Yorkshire on 29th January 2014,		

Item		Action	Responsibility and completion date
	<p>along with representatives of the other Safeguarding Boards in West Yorkshire. The Board was advised that this meeting had been extremely useful and Mr Burns-Williamson had been receptive to the inclusion of Safeguarding within the Police Crime Plan for the next year. Mr Burns-Williamson agreed to meet with the 5 West Yorkshire Boards in 6 months' time to further discuss relevant matters.</p>		
7.	Care Bill - Update		
	<p>Hilary Paxton presented a verbal update on current position of the Care Bill. The Board was informed that Hilary was attending one of the Task & Finish groups that had been set up and it was anticipated that the practice guidance drafts would be available by May with the finalised document being published in October 2014.</p> <p>Dr Kingston advised the Board that he is also involved in one of the Department of Health Task and Finish groups relating to Safeguarding Adults Boards. He noted that at the last meeting he had attended, one of the members of the group asked about accountability and governance of safeguarding within the Care Bill. The Bill states that the Department of Health requires copies of the Board's Annual report, implying a governance role that does not currently exist. Dr Kingston sought clarification from Gerry Gillen the Board's legal advisor on this matter, Gerry advised that he would look into this and report back to the Board.</p>	<p>Guidance regarding accountability of the Board to be provided.</p>	<p>Gerry Gillen April 2014</p>
8	For Information		
i.)	<p>Safeguarding Adults – A Joint Statement (NHS Confederation, NHS Clinical Commissioners, Association of Directors of Adult Social Services, Local Government Association, Association of Chief Police Officers)</p> <p>http://www.local.gov.uk/documents/10180/11493/Joint+statement+on+adult+safeguarding/284202bc-a7a0-4ad2-abe5-6eb82378a74d</p>		
ii.)	<p>Deprivation of Liberty Safeguards Annual Report 2012 – 2013 (Care Quality Commission)</p> <p>http://www.cqc.org.uk/public/publications/reports/deprivation-liberty-safeguards-2012/13</p>		
9.	Any Other Business		

Item		Action	Responsibility and completion date
9.1	Human Trafficking operation debriefing Session		
	Julia Suddick referred to a debriefing session convened by West Yorkshire Police about a recent complex multi-agency Human Trafficking operation. Julia reported that this was an excellent morning and as a result a number of actions were agreed to be taken forward, including development of a multi-agency protocol.		
9.2	Update on changes at LTHT		
	Suzanne Hinchliffe presented a verbal update on the current staffing situation within the Safeguarding teams at LTHT. The Board was advised that the Children's and Adults teams had merged together under the leadership of Jeff Barlow. A number of new of posts are currently being recruited to these include a new Safeguarding Advisor position, Training Officer and new administrative support for the teams. It is anticipated that appointments will be made by the end of March 2014.		
9.3	Joint work on Safeguarding		
	Dr Paul Kingston advised the Board that he had met with Julian Hartley, the Chief Executive of LTHT, which had been positive. Dr Kingston also stated that he would be would be speaking to Jane Held later in the year regarding the forward plan for Adult and Children's safeguarding in Leeds.		
9.4	Savile Report - Update		
	Dr Paul Kingston advised the Board that he had attended a reading session for the draft report of the Savile Inquiry. He reported to the Board that this was the second draft of the report, which would be sent to the Secretary of State, for it to be combined with the reports from Broadmoor and Stoke Mandeville Hospitals. It is anticipated that this will be available by June 2014.		
9.5	Making Safeguarding Personal Project		
	Hilary Paxton advised the Board that she had attended a session regarding the Making Safeguarding Personal project that is being championed by ADASS and the LGA. Hilary advised this project will assist the Board in achieving a person centred approach.		
10.	Dates of Future Meetings: 2 – 4.30 pm		
	<ol style="list-style-type: none"> 1. 1st April 2014 2. 12th June 2014 3. 12th August 2014 		

Item		Action	Responsibility and completion date
	4. 15 th October 2014 5. 12 th December 2014		

February 2014 Board Action Summary

Item No.	Action Point	Person / organisation responsible	Deadline
3.iii	<u>LSAB Development Day – 25th February 2014</u> Proposals in relation to a Board Risk Register to be brought to April Board.	Emma Mortimer and Kieron Smith	April 2014
4. ii	<u>Safeguarding Adults Reviews Action Plans</u> Safeguarding Adults Review reports to include a section explicitly setting out lessons learned. Training and Workforce Development and Performance and Quality Assurance Sub-groups to work together to ensure systematic communication and audit of lessons learned through Safeguarding Adults Reviews.	Emma Mortimer Training and Workforce Development and Performance and Quality Assurance Sub-groups	April 2014 August 2014
4. iii	<u>Overview of Safeguarding Adults Reviews</u> Overview table to be amended to indicate explanations of any delays and to show which reviews are being considered through the revised SAR Policy (December 2013) and which are through the previous Policy.	Emma Mortimer	April 2014
4. iv	<u>Safeguarding Adults Performance Data: Quarter Three</u> A further report to be brought to the Board detailing more information regarding the 'other' in 'Safeguarding Alerts by Source' chart, and providing demographic information about Alerts and Referrals. This report to also provide the Board with analysis of the potential implications of the data.	Performance, Audit and Quality Assurance Sub-group	April 2014
4. v	<u>Safeguarding Adults Surveys</u> Board members to provide comments about the proposed surveys to Kieron Smith by Friday 28 th February 2014.	Everyone	Friday 28 th February 2014
4. vi	<u>Practice Guidance: Large Scale Investigations</u>		

Item No.	Action Point	Person / organisation responsible	Deadline
	<p>CQC to advise on the included summary of their role and powers.</p> <p>Any further comments to be forwarded to Kieron Smith</p> <p>Item to be returned for further consideration in April 2014.</p>	<p>Rod Hamilton/Kieron Smith</p> <p>Everyone</p> <p>Kieron Smith</p>	<p>April 2014</p>
5.	<p><u>Domestic Homicide Reviews</u></p> <p>Home Office information regarding 'Clare's Law' to be circulated to all Board members.</p> <p>A presentation of the Leeds approach to implementation of 'Clare's Law' and its application.</p>	<p>Jayne Ogier</p> <p>Munaf Patel</p>	<p>28th February 2014</p> <p>October 2014</p>
7.	<p><u>Care Bill – update</u></p> <p>Gerry Gillen to provide advice as to the anticipated governance of the Care Bill, advising whether this will be locally through local authorities or through the Department of Health.</p>	<p>Gerry Gillen</p>	<p>April 2014</p>

Minute agreed:

Signature:

Date:

Dr Paul Kingston, Independent Board Chair