



# Leeds Safeguarding Adults Board

Minutes – 8<sup>th</sup> December 2016

Board Membership		
Name	Organisation	Attended
Richard Jones CBE	Independent Chair – Leeds Safeguarding Adults Board	✓
Cath Roff (Member)	Leeds City Council (LCC) - Director of Adult Social Services	
Shona McFarlane (Member)	Leeds City Council (LCC) - Adult Social Care	
Julie Bootle (Deputy)	Leeds City Council (LCC) – Adult Social Care	✓
Superintendent Sam Millar (Member)	West Yorkshire Police	✓
DCI Mark Griffin (Member & SAR Sub-group Chair)	West Yorkshire Police	
Maureen Kelly (Member and L&I Sub-group Chair)	Leeds South & East NHS Clinical Commissioning Group (CCG)	
Gill Marchant (Member)	Leeds NHS Clinical Commissioning Group (CCG)	✓
Suzanne Hinchliffe CBE (Member)	Leeds Teaching Hospitals NHS Trust (LTHT)	
Helen Christodoulides (Member)	Leeds Teaching Hospitals NHS Trust (LTHT)	✓
Rachel Stanton (Deputy)	Leeds Teaching Hospitals NHS Trust (LTHT)	✓
Anthony Deery (Member)	Leeds and York Partnership NHS Foundation Trust (LYPFT)	
Lindsay Britton-Robertson (Deputy)	Leeds and York Partnership NHS Foundation Trust (LYPFT)	✓
Marcia Perry (Member)	Leeds Community Healthcare NHS Trust (LCH)	
Steph Lawrence (Deputy)	Leeds Community Healthcare NHS Trust (LCH)	✓
Tanya Matilainen (Member and CE Sub-group chair)	Healthwatch Leeds	
Stuart Morrison (Deputy)	Healthwatch Leeds	✓
Lisa Toner (Member)	West Yorkshire Fire and Rescue Service	
Gary Borthwick (Deputy)	HMP Wealstun	✓
Max Lanfranchi (Member)	National Probation Service	
Rachel Garry (Deputy)	National Probation Service	✓
Sandra Chatters (Member)	Community Rehabilitation Company	
Peter Turner (Deputy)	Community Rehabilitation Company	
Mandy Sawyer (Member)	Leeds City Council: Housing Leeds	✓
Emma Stewart (Member)	Alliance of Service Experts	✓
Philip Bransom (Member)	Third Sector Leeds and Advonet	✓
Bridget Emery (Member)	Leeds City Council: Public Health	✓
Gerry Gillen (In attendance)	Leeds Safeguarding Adults Board (LSAB) Legal Adviser	
Simon Hodgson (in attendance for item 2)	Safer Leeds	✓
Lynne Chambers (Observer)	Leeds Community Healthcare NHS Trust	✓
Emma Mortimer (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓
Kieron Smith (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓
Jayne Ogier (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓

Item No.	Item	Action, Timescale and Person responsible
1.	<b>Chair's Welcome</b>	
	<p>Richard Jones, LSAB Independent Chair welcomed members to the Leeds Safeguarding Adults Board Christmas meeting.</p> <p>Members of the Board introduced themselves and apologies were noted.</p> <p>Richard introduced the agenda and the issues for consideration at today's meeting.</p>	
1.ii)	<b>Minutes of the Leeds Safeguarding Adults Board meeting held on 13<sup>th</sup> October 2016 and Matters arising</b>	
	<p>The minutes were agreed as correct.</p> <p>Richard presented the actions from previous meetings requesting updates.</p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 1 ii) Matters arising</li> </ul> <p><i>ADASS Y&amp;H Safeguarding Group</i>  <i>Supt Sam Millar to nominate an officer from WYP to join the group.</i></p> <p>Board members were informed that this action is now complete.</p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 2 i.) – LSAB learning</li> </ul> <p>2 i.) Savile  <i>Learning pack to be updated as discussed and redistributed.</i></p> <p>Emma Mortimer Safeguarding Adults Partnership Support Unit to revise and redistributed by the end of January 2017.</p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 2 ii.) – LSAB learning</li> </ul> <p>2 ii) Mazars  <i>The final report into the findings is currently being awaited from the Department of Health</i></p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 3.) – Board Member Updates</li> </ul> <p><i>WYP Homeless City Learning review including statutory partners, particularly ASC, CCG's and Public Health and to link through the Partnership Support unit and the learning and improvement sub-group to the Board, to ensure safeguarding learning is encapsulated.</i></p> <p>It was noted that Supt. Sam Millar was scheduled to provide this update at this meeting.</p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 3.) Board Member Updates</li> </ul> <p><i>Domestic Violence and Abuse Routine Enquiry Pilot and Film to be brought to the December Board for review and discussion.</i></p>	<p><u>Action:</u>  Revise and update October 2016 Savile Learning Pack  By: 31<sup>st</sup> January 2017  <u>Lead:</u> E Mortimer</p>

Item No.	Item	Action, Timescale and Person responsible
	<p>This item has been deferred to a future Board meeting, pending conclusion of SAR 17.</p> <ul style="list-style-type: none"> <li>• LSAB 13<sup>th</sup> October 2016: Item 4 LSAB Strategic Plan</li> </ul> <p><i>i) Sub-group chairs updates</i></p> <p><i>Learning and Improvement Strategy and Quality Assurance Framework to be reported to December Board.</i></p> <p>This item has been deferred to the February 2017 Board meeting.</p> <ul style="list-style-type: none"> <li>• LSAB 4<sup>th</sup> August 2016: Item 1 i.) Minutes:</li> </ul> <p><i>LYPFT to report any findings from the recent CQC inspection of its services that relate to safeguarding to the LSAB.</i></p> <p>It was noted that this matter was on the agenda for this meeting at Item 7 ii.)</p>	
<b>2.</b>	<b>Safeguarding Insights – Sixteen Days of Action</b>	
	<p>Simon Hodgson from Safer Leeds provided an overview of the ‘16 Days of Action’, which is an international campaign which is aimed at ending violence against women (<a href="http://www.unwomen.org/en/what-we-do/ending-violence-against-women/take-action/16-days-of-activism">http://www.unwomen.org/en/what-we-do/ending-violence-against-women/take-action/16-days-of-activism</a>)</p> <p>Simon advised that the launch of the campaign coincided with the White Ribbon Campaign (<a href="http://www.whiteribboncampaign.co.uk/aboutus">http://www.whiteribboncampaign.co.uk/aboutus</a>) launch in Leeds, which was on the 25<sup>th</sup> November 2016. It was noted that Leeds was the first city to launch the white ribbon campaign.</p> <p>Simon asked all the male members of the Board to take the pledge against violence against women, and provided them with White Ribbon badges. He added that there had been some positive feedback on Twitter, and provided the Twitter feed for members of the Board to see all the pledges made at #whiteribbonleeds.</p> <p>Supt Sam Millar described the challenges faced in Leeds in addressing domestic abuse, commenting that these that are illustrated by the actions of neighbours in one recent domestic homicide; when a neighbour heard screams they turned up their television. It was noted that this was a feature of another domestic homicide that took place in 2012 and members agreed that there is a need to engage the public and professionals in speaking up and taking action. Bridget Emery, who leads the Leeds Domestic Violence Breakthrough Project added that it is often very difficult to overcome people’s reluctance to ‘interfere’ or get involved when they do not know the people concerned personally and this needs to be considered when developing our responses.</p> <p>Richard Jones thanked Simon for his verbal update to the Board and noted that one of the Board’s four ambitions is to, ‘<i>Improve responses to domestic abuse and violence</i>’ where it concerns adults with care and support needs and emphasised therefore the particular importance of this Board in supporting these campaigns.</p>	



Item No.	Item	Action, Timescale and Person responsible
	<p>Bridget Emery reflected that a discussion about the commissioning links across the City, had been proposed in August 2016 and planned for a future board meeting, but she considered that these fundamental issues need to be addressed first. This point was supported by Board members, deferring the discussion to the new financial year.</p> <p>Kieron Smith informed Board members that one of the issues raised at the workshops was the fact that some practitioners struggled with the regional approach to the multi-agency safeguarding adults policy and procedures, asking for a Leeds-focused approach. He added that in the future it may be that Leeds develops its own multi-agency policy and procedures.</p> <p>Richard Jones led a debate around the current process for safeguarding and what is understood by it. Members of the Board felt that a priority is for there to be a common understanding around what is meant by adult safeguarding and to consider how this is communicated to all relevant organisations. Sam noted that there are different definitions of vulnerability across the City and that these need to be clarified and understood, perhaps with a tiered approach to vulnerability. Richard agreed, stating that the Board has to own its understanding of vulnerability.</p> <p>Emma Stewart agreed, stating that the citizens of Leeds need to know what they can expect from adult safeguarding.</p> <p>Gill Marchant highlighted the messages provided by a number of those who took part in the consultation events about the importance of prevention and suggested that the 'Early Help' approach adopted in Children's Services in Leeds could be emulated.</p> <p>Julie Bootle added that she agreed with the need for a common understanding, highlighting the challenges experienced by Adult Social Care as Lead Agency in respect of enquiries conducted under S42 of the Care Act 2014 and the requirement to 'cause enquiries to be made' by other agencies.</p> <p>The Board felt that there needed to be definitions for what good looks like and ensure that it is more person-centred. Sam emphasised and Richard Jones supported her view, that it is vital that the Board remains strategic, not getting overwhelmed by the detail of procedures etc.</p> <p>Richard added that a further set of workshops be arranged to look further at the strategic issues raised in respect of this matter in the new year, and advised that the Executive Group will discuss the matter at its next meeting and this would inform the plans for the Board Development Session on 7<sup>th</sup> February 2017.</p>	<p><u>Action:</u> City-wide commissioning presentation to be deferred into the new financial year. <u>By:</u> 31<sup>st</sup> January 2017 <u>Led by:</u> Richard Jones CBE</p>
<b>4.</b>	<b>Regional Project Group: Development of multi-agency safeguarding adults policy and procedures</b>	
	<p>Kieron Smith presented a report outlining the review of the West Yorkshire, North Yorkshire and York Multi-agency procedures. The current policy and procedures were developed over a short period time to respond to the late publication of the Care and Support Statutory Guidance in October 2014 and the subsequent enactment of the Care Act in April 2015.</p> <p>Kieron advised that the current review has proposed that the procedures need to be</p>	

Item No.	Item	Action, Timescale and Person responsible
	<p>more focussed on the individual rather than being driven by process. Kieron advised that the regional project work has begun and the needs of some of the boards involved means that the proposed date for the revised policy and procedures to be signed off by the six Safeguarding Adults Boards in October 2017. It is anticipated that a consultation process would be built into this work.</p> <p>Julie Bootle commented that the terminology within the procedures is being interpreted differently within organisations and application of the S42 duty is causing a significant difficulty, particularly for provider agencies. Julie commented that she was of the view that local, Leeds procedures would be more helpful and allow greater local understanding and ownership. Other members concurred and Supt. Millar added that it is vital that there is local agreement about use of terminology that is accessible to all agencies and to the public.</p> <p>Richard Jones acknowledged members' views and also reflected on the vacancy level in the Safeguarding Partnership Support Unit and the extent of work required in reviewing the procedures. He noted that this needed to be borne in mind, as did the messages that have been heard through the consultation process that preceded Board Development session in October. Richard thanked Kieron for the update and noted that this review would continue with Leeds being involved, but with a clear message being given to regional boards that Leeds is currently undertaking workshops to establish what good practice looks like in Leeds and that this will be used to define the guidance or procedures going forward.</p>	
5.	<p><b>Leeds Safeguarding Partnerships – A proposal for enhanced collaborative working</b></p>	
	<p>Emma Mortimer and Kieron Smith presented a report detailing the work they had led with the Leeds Safeguarding Children Board (LSCB) and the Safer Leeds Executive (SLE) managers in developing a joined up approach to the strategic development of all three boards. It was noted that this report had also been provided to the LSCB and SLE and had been well-received.</p> <p>The report sets out plans for aligning the strategic planning approaches of the three boards in a number of areas including communication strategies, overall strategic planning and learning together through Domestic Homicide Reviews (SLE), Serious Case Reviews (LSCB) and Safeguarding Adults Reviews (LSAB). Supt Sam Millar particularly endorsed the latter action around joint learning and highlighted the common learning themes that she had seen across all three statutory review processes.</p> <p>Gill Marchant suggested that this joint approach may also allow for the three boards to have a single shared assurance tool, explaining how the online tool used by the LSCB works. Other members of the Board who use that tool supported Gill's suggestion and it was agreed that Kieron and Emma would discuss this possibility further with the LSCB managers and report back to a future Board.</p> <p>One of the recommendations made in the report is holding a joint development session for the three boards, at which members can agree a plan to working together to make Leeds a 'safe city for all'. This proposal was supported by Board members.</p> <p>Richard Jones noted that Tom Riordan, Chief Executive of Leeds City Council has been briefed on this new approach and is highly supportive as are the chairs of the two partner boards. He added that he had met with Dr Peel, LSCB Chair and Neil</p>	<p><u>Action:</u> Meeting to take place between the three board chairs to discuss the key cross-cutting themes and proposals for progression. <u>By:</u> 1<sup>st</sup> April 2017 <u>Led by:</u> Richard Jones CBE</p> <p><u>Action:</u> Joint Board development session between LSAB, LSCB and SLE to be convened. <u>By:</u> 1<sup>st</sup> June 2017 <u>Led by:</u> K Smith and E Mortimer</p> <p><u>Action:</u> Proposal to use a shared online assurance tool, to be discussed with LSCB and reported back to a future Board. <u>Led by:</u> K Smith and E Mortimer</p>

Item No.	Item	Action, Timescale and Person responsible
	<p>Evans, SLE Chair previously, but planned to meet them together again to progress this agenda.</p> <p>As a member of all three boards, Sam agreed that this is a positive plan for the city and suggested that it would be helpful for the three boards agree cross-cutting themes as priority areas, such as domestic violence, mental ill health and sexual exploitation. Richard Jones supported this suggestion.</p> <p>Members of the Board felt that this was a very helpful way forward and endorsed the approach, particularly supporting the plan for a joint development session. It was agreed that this should be convened if possible in late Spring 2017.</p>	
<b>6.</b>	<b>Leeds Safeguarding Adults Board, Strategic Plan</b>	
6 i.)	<p>Executive Group: Membership and role</p> <p>Richard Jones presented a report outlining the proposals for the reconfiguration of the Executive Group meeting membership. This proposal changes membership from chairs of sub-groups to members of statutory agencies of the Board; West Yorkshire Police, NHS CCGs and the Local Authority, with the addition of a third sector representative.</p> <p>Supt. Millar led a discussion about the role of the Executive Group in relation to Safeguarding Adults Reviews (SARs). It was noted that recommendations for reviews are currently made by the SAR Sub-group to the Independent Board Chair for decision. It was agreed that this should be the role of the Executive Group and the Executive Group would need to develop new arrangements therefore for managing SARs in Leeds.</p>	<p><u>Action:</u> SARs to be reported to the Executive Group. <u>By:</u> 10th January 2017 <u>Led by:</u> E Mortimer</p>
6 ii.)	<p>Board members agreed with this and the proposals set out in the report.</p> <p>Sub-group chairs' updates</p> <p>Board members noted the contents of the report.</p>	
<b>7.</b>	<b>Board Member Updates</b>	
7 i.)	<p>LSAB: Partnership Support Unit</p> <p>Richard Jones noted that as employing organisation, Adult Social Care had been leading a review of the Safeguarding Adults Partnership Support Unit and that Shona McFarlane had led the review since she started working in Leeds in May 2015. The Board had received updates from Shona on this matter at every meeting, as the restructure and vacancy level impact on its work plans. Richard asked Julie Bootle, as deputy for Shona for an update on progress.</p> <p>Julie advised that she had not been briefed on the subject by Shona and therefore could not comment. Richard thanked Julie, noting he would discuss the matter further with Cath Roff and Shona McFarlane.</p>	
7 ii.)	<p>Care Quality Commission Inspection at LYPFT: Safeguarding Learning</p> <p>Lindsay Britton-Robertson, Head of Safeguarding at LYPFT presented a highlight</p>	

Item No.	Item	Action, Timescale and Person responsible
7 iii.)	<p>report to the Board from the organisation's recent CQC inspection. Lindsay advised the Board that the Board member, Anthony Deery, Director of Nursing was unable to attend and provide this briefing personally as he was leading a Quality Summit, addressing the findings for the Trust.</p> <p>Board members' attention was drawn to the fact that improvements had been made and although there was still more to achieve, the Trust was pleased with progress.</p> <p>Lindsay advised Board members that key areas of focus for the Trust were: supervision, particularly safeguarding supervision and training. Both areas were being currently addressed and detailed improvement plans were already in place.</p> <p>It was noted that the Child and Adolescent Mental Health Service (CAHMS) had been rated as excellent, as was the deaf children's service. Richard noted that both were extremely positive and thanked Lindsay for her helpful contribution.</p> <p>Steph Lawrence from Leeds Community Healthcare NHS Trust noted that it has a CQC Inspection scheduled for early 2017 and would also report to the Board on safeguarding related findings.</p> <p>'Tent City' *: Learning Review</p> <p>*Please note this was incorrectly referred to as 'Homeless City' on the Meeting Agenda</p> <p>Supt. Millar reminded the Board that a temporary 'Tent City' was set up by a group of reportedly homeless people in October 2016, originally sited outside Leeds City Art Gallery in Victoria Gardens, then in Park Square and subsequently, until it was disbanded, on the site of the former swimming pool.</p> <p>Sam had advised the October Board meeting that West Yorkshire Police would be undertaking debriefing/review of the operational response to the matter and that partner agencies would also be involved. This had now taken place and although it had not yet reported formally, she provided highlights from the learning the meeting.</p> <p>Sam noted that this 'tent city' had started on social media; at first there were 10 tents on Victoria Gardens, growing to approximately 50 tents within a short space of time. Not all the tents were occupied. After a period of 5/6 days an injunction was obtained and the tents moved to Park Square, and after a number of objections received from solicitors in the area a 2<sup>nd</sup> injunction was obtained and the 'tent city' was disbanded and moved to Hull.</p> <p>Sam highlighted learning about how Police and Local Authority elected members understand and exercise their different roles, together with the role of statutory housing services and the essential involvement of the third sector, especially Change, Grow Live, (CGL). Positive work by both had been highlighted in the review. The pace of social, media use and the impact of this on the Police operation and on the responses by partners was also an important area of development and understanding.</p> <p>Sam noted that there were clear safeguarding adult and children concerns that were highlighted late into the operation, with realisation that some exceptionally vulnerable adults as well as some young people were staying on the tents and there were clear</p>	<p><u>Action:</u> LCH to report safeguarding-related learning from its CQC Inspection at the Board meeting following publication of the inspection report. <u>Led by:</u> M Perry / S Lawrence</p>

Item No.	Item	Action, Timescale and Person responsible
7 iv.)	<p>risks to them.</p> <p>Sam concluded that the review has highlighted a need for an improved system for rapid communication between agencies in circumstances like this where vulnerable adults and children are at risk.</p> <p>Richard thanked Sam for her valuable contribution.</p> <p>Other members' updates</p> <p>Helen Christodoulides, the new Board member for LTHT advised the Board that at the recent inspection by CQC they the Trust was rated as 'good'. The main areas for development concerned training and supervision.</p> <p>Philip Bramson advised that Forum Central / Third Sector Leeds had informed him that often they found consultation workshops a challenge, but considered that those facilitated by the Board in September / October had been full of energy and positivity.</p>	
<b>8.</b>	<b>For information: Partner Board Annual Reports</b>	
	Reports from the LSCB and the Domestic Violence Breakthrough Project were noted by the Board.	
<b>9.</b>	<b>Reflection</b>	
9 i.)	<p>Leeds Safeguarding Adults Board</p> <p>Richard Jones led the reflection of the Board meeting by stating that he felt that the Board was going in the right direction and looked to other members of Board for their reflection.</p> <p>Julie Bootle stated that as this was her first Board meeting she had found it very interesting and a good experience, and the fact that the Board had interacted with front line staff about what works well and what does not had been very useful.</p> <p>Helen Christodoulides, LTHT added that as this was her first meeting as the new Board Member for LTHT, and said she had found it extremely helpful in her new role. She added that prior to starting this role she had not been involved in safeguarding matters and that this was a whole new area for her; she had found the meeting constructive and although a daunting experience she felt that she had learned more about safeguarding in the city.</p> <p>Some discussion ensued about the need to make the meeting more dynamic and relevant to the whole of the Board membership. Richard noted that this highlighted the need for agreed Board member behaviours and principles of working and suggested that this be part of a future discussion aimed at strengthening the Board and developing its governance arrangements.</p>	
9 ii.)	Messages for linked strategic partnerships	

Item No.	Item	Action, Timescale and Person responsible
	<p>No messages in addition to those set out at Item 5) were noted.</p> <p>Richard Jones thanked members of the Board for their contributions and wished them all a happy holiday.</p>	
<b>10.</b>	<b>Proposed Dates of future meetings</b>	
	<p>The dates for the next cycle of the LSAB meetings till the end of 2017 were approved.</p> <p><b>Board Development Day: 7<sup>th</sup> February 2017, 9 – 4.30 pm</b></p> <p><b>Next Board Meeting: 21<sup>st</sup> February 2017, 2 – 4.30 pm</b></p> <p>All at:</p> <p>The Rose Bowl, Leeds Beckett University, Portland Crescent, Leeds LS1 3HB</p> <p><a href="http://www.leedsbeckett.ac.uk/conferencing/our-venues/rose-bowl/">http://www.leedsbeckett.ac.uk/conferencing/our-venues/rose-bowl/</a></p>	<p><u>Action:</u> Electronic invitations to be circulated to Board Members. <u>By:</u> 10<sup>th</sup> December 2016 <u>Led by:</u> J Ogier</p>



## Leeds Safeguarding Adults Board

### Actions from 8<sup>th</sup> December 2016

Item No.	Action	Person / organisation responsible	Target date
<u>Item 1</u>	<u>Action:</u> Revise and update October 2016 Savile Learning Pack	E Mortimer	31 <sup>st</sup> January 2017
<u>Item 3</u>	<u>Action:</u> Take Forward the Learning: Use the learning from the October 25 <sup>th</sup> Development Session to inform the next Board Development Session on 7 <sup>th</sup> February 2017.  <u>Action:</u> Proposal for LSAB learning from the three statutory safeguarding review processes in the City to be brought to February 2017 LSAB.  <u>Action:</u> City-wide commissioning presentation to be deferred until after the Board Development Day on 7 <sup>th</sup> February 2017.	Richard Jones CBE  E Mortimer and K Smith  Richard Jones CBE	7 <sup>th</sup> February 2017  February 2017 LSAB  31 <sup>st</sup> January 2017
<u>Item 5</u>	<u>Action:</u> Meeting to take place between the three board chairs to discuss the key cross-cutting themes and proposals for progression.  <u>Action:</u> Joint Board development session between LSAB, LSCB and SLE to be convened.  <u>Action:</u> Proposal to use a shared online assurance tool, to be discussed with LSCB and reported back to a future Board.	Richard Jones CBE  K Smith and E Mortimer  K Smith and E Mortimer	1 <sup>st</sup> April 2017  1 <sup>st</sup> June 2017  TBC
<u>Item 6</u>	<u>Action:</u> SARs to be reported to the Executive Group.	E Mortimer	10 <sup>th</sup> January 2017
<u>Item 7 iv</u>	<u>Action:</u> LCH to report safeguarding-related learning from its CQC Inspection at the Board meeting following publication of the inspection report.	M Perry/S Lawrence	TBC
<u>Item 10</u>	<u>Action:</u> Electronic invitations to be circulated to Board Members.	J Ogier	10 <sup>th</sup> December 2016



## Continuing Actions from Previous Board Meetings

Board Date	Agenda Item	Action	Lead Person/ Agency	Target Date	Comments
December 2015	<u>Item 7</u>	<u>LSAB Strategy and Annual Plan</u>  Vice Chair of the Board to be appointed by April 2017.	LSAB	1 <sup>st</sup> April 2017	Richard Jones, Independent Chair to discuss with Cath Roff, DASS after April 2017
13 <sup>th</sup> October 2016	<u>Item 2 i.)</u>	<u>LSAB Learning</u>  Savile Learning pack to be updated as discussed and redistributed Emma Mortimer Safeguarding Adults Partnership Support Unit will be redistributed by the end of January 2017.	Emma Mortimer Safeguarding Adults Partnership Support Unit	January 2017	
	Item 2 ii.)	Mazars The final report into the findings is currently being awaited from the Department of Health To be brought back to a future Board meeting	Emma Mortimer Safeguarding Adults Partnership Support Unit	To a future Board date	
13 <sup>th</sup> October 2016	<u>Item 3</u>	<u>Board Member Updates</u>  Domestic Violence and Abuse Routine Enquiry Pilot and Film	Gill Marchant	Deferred to the	

Board Date	Agenda Item	Action	Lead Person/ Agency	Target Date	Comments
		to be brought to December Board for review and discussion.		Board meeting that considers the A 17 SAR.	
13 <sup>th</sup> October 2016	<u>Item 4 i.)</u>	<u>Sub-group chairs' updates</u>  Learning and Improvement Strategy and Quality Assurance Framework to be reported to December Board.	Learning and Improvement Sub-group	To a future Board meeting	
4 <sup>th</sup> August 2016	<u>Item 4</u>	<u>Local Government Association – Peer Challenge: Review</u>  Adult Social Care, Public Health and Clinical Commissioning Groups to jointly present an overview of commissioning responsibilities in Leeds to the LSAB.	Adult Social Care, Public Health and Clinical Commissioning Groups	To a future Board meeting in 2017-18.	