



# Leeds Safeguarding Adults Board

Minutes – 21<sup>st</sup> February 2017

Board Membership		
Name	Organisation	Attended
Richard Jones CBE	Independent Chair – Leeds Safeguarding Adults Board	✓
Cath Roff (Member)	Leeds City Council (LCC) - Director of Adult Social Services	✓
Shona McFarlane (Member)	Leeds City Council (LCC) - Adult Social Care	✓
Julie Bootle (Deputy)	Leeds City Council (LCC) – Adult Social Care	
Superintendent Sam Millar (Member)	West Yorkshire Police (in part)	✓
DCI Mark Griffin (Member & SAR Sub-group Chair)	West Yorkshire Police	
Maureen Kelly (Member and L&I Sub-group Chair)	Leeds South & East NHS Clinical Commissioning Group (CCG)	
Gill Marchant (Member)	Leeds NHS Clinical Commissioning Group (CCG)	✓
Suzanne Hinchliffe CBE (Member)	Leeds Teaching Hospitals NHS Trust (LTHT)	
Helen Christodoulides (Member)	Leeds Teaching Hospitals NHS Trust (LTHT)	
Karen Sykes (Member)	Leeds Teaching Hospitals NHS Trust (LTHT)	✓
Rachel Stanton (Deputy)	Leeds Teaching Hospitals NHS Trust (LTHT)	
Anthony Deery (Member)	Leeds and York Partnership NHS Foundation Trust (LYPFT)	
Lindsay Britton-Robertson (Deputy)	Leeds and York Partnership NHS Foundation Trust (LYPFT)	✓
Marcia Perry (Member)	Leeds Community Healthcare NHS Trust (LCH)	✓
Steph Lawrence (Deputy)	Leeds Community Healthcare NHS Trust (LCH)	
Tanya Matilainen (Member and CE Sub-group chair)	Healthwatch Leeds	✓
Stuart Morrison (Deputy)	Healthwatch Leeds	
Lisa Toner (Member)	West Yorkshire Fire and Rescue Service	
Gary Borthwick (Deputy)	HMP Wealstun	
Max Lanfranchi (Member)	National Probation Service	
Rachel Garry (Deputy)	National Probation Service	✓
Sandra Chatters (Member)	Community Rehabilitation Company	
Peter Turner (Deputy)	Community Rehabilitation Company	
Sharna Duggan (Deputy)	Community Rehabilitation Company	✓
Mandy Sawyer (Member)	Leeds City Council: Housing Leeds	✓
Emma Stewart (Member)	Alliance of Service Experts	✓
Philip Bransom (Member)	Third Sector Leeds and Advonet	
Bridget Emery (Member)	Leeds City Council: Public Health	✓
Derek Sylvester (Member)	West Yorkshire Fire and Rescue Service	
Richard Hattersley	Leeds Teaching Hospitals NHS Trust (LTHT)	✓
Dan Harris	HMP Leeds	✓
Maureen Sirrell	HMP Leeds	✓
Dave Basker (Member)	Children's Services Leeds	✓

Board Membership		
Name	Organisation	Attended
Tony Westwood	Leeds City Council, Legal	✓
Gerry Gillen	Leeds Safeguarding Adults Board (LSAB) Legal Adviser	
Gillian Probyn (in attendance for item 2)	Leeds City Council (LCC) - Adult Social Care	✓
Emma Mortimer (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓
Kieron Smith (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓
Loraine Danby (Ex officio)	Leeds Safeguarding Adults Partnership Support Unit	✓

Item No.	Item	Action, Timescale and Person responsible
1.	<b>Chair's Welcome</b>	
	<p>Richard Jones, LSAB Independent Chair welcomed members to the Leeds Safeguarding Adults Board meeting.</p> <p>Members of the Board introduced themselves and apologies were noted.</p> <p>Richard introduced the agenda and the issues for consideration at today's meeting.</p>	
1.ii)	<b>Minutes of the Leeds Safeguarding Adults Board meeting held on 8<sup>th</sup> December 2016 and Matters arising</b>	
	<p>The minutes were agreed as correct.</p> <p>Richard presented the actions from previous meetings requesting updates.</p> <p><b>LSAB 8<sup>th</sup> December 2016</b></p> <p><b>Action:</b> Item 1) Revise and update October 2016 Savile Learning Pack</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> Emma Mortimer Safeguarding Adults Partnership Support Unit had revised the learning pack, however some people have reported difficulties accessing the documents. Hence these will be reformatted and redistributed to members.</li> </ul> <p><b>Action:</b> Item 3) Taking Forward the Learning. Use the learning from the October 25<sup>th</sup> Development Session to inform the next Board Development Session on 7<sup>th</sup> February 2017.</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> It was noted that this matter was on the agenda for this meeting at Item 4.</li> </ul> <p><b>Action:</b> Item 3) Proposal for LSAB learning from the three statutory safeguarding review processes in the City to be brought to the February 2017 Board.</p>	<p><u>Action:</u> Updated learning pack to be placed on LSAB Website, and update members with what has been done <u>By:</u> 7<sup>th</sup> March 2017 <u>Lead:</u> E Mortimer</p>

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	<ul style="list-style-type: none"> <li>• <b>Update:</b> Richard Jones informed the members this has been discussed within the three board managers' meeting and it is proposed that this will form part of the agenda for the Three Board's Development session planned for 24<sup>th</sup> May 2017.</li> </ul> <p><b>Action:</b> Item 3) City-wide commissioning presentation to be deferred until after the Board Development Day on 7<sup>th</sup> February 2017</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> Action noted and to be scheduled. Richard Jones noted that this links with discussion at Item 4 about the the Board Development Day. This is essential to the Board being able to understand the wider commissioning picture in Leeds and its role in the context of the poor care / neglect.</li> </ul> <p><b>Action:</b> Item 5) Meeting to take place between the three board chairs to discuss the key cross-cutting themes for a Joint Board development session between LSAB, LSCB and SLE.</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> The Board development session is planned for the 24<sup>th</sup> May 2017, the meeting between Chairs is currently being arranged.</li> </ul> <p><b>Action:</b> Item 5) Proposal to use a shared online assurance tool to be discussed with LSCB and reported back to a future Board.</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> Early discussion with the LSCB, which holds the database have taken place. Updates to be provided in due course.</li> </ul> <p><b>Action:</b> Item 6) SARs to be reported to the Executive Group</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> process now established.</li> </ul> <p><b>Action:</b> Item 7) LCH to report safeguarding related learning from its CQC Inspection at the Board meeting following publication of the inspection report.</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> Marcia Perry informed the members that the CQC Inspection report is not expected before April 2017.</li> </ul> <p><b>Action:</b> Electronic invitations for Board Meeting dates to be circulated to Board members</p> <ul style="list-style-type: none"> <li>• <b>Update:</b> Action complete</li> </ul>	<p><b>Action:</b> LCH to provide learning from its CQC Inspection <b>By:</b> April 2017 <b>Lead:</b> M Perry</p>
2.	<p><b>Safeguarding Adults Data for 2015-16: Comparing Leeds Performance with our 15 Comparator Cities</b></p>	
	<p>Gillian Probyn, Principle Performance Officer, ASC presented a paper on the Safeguarding Adults Data for 2015-16 comparing Leeds performance with our 15 comparator cities. The report outlined the key issues relating to the Leeds Safeguarding Adults Return for 2015-16, in terms of comparing Leeds performance with its 15 comparator authorities.</p>	

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	<p>The report incorporated finalised Safeguarding Adults Collection data to compare Leeds' data with its comparator cities; these are Bolton, Medway Town, Warrington, Bradford, Liverpool, Newcastle, Bristol, Dudley, Sheffield, Derby, Salford, Swindon, Kirklees, Wakefield and Coventry. These comparator Local Authorities have been grouped together in recognition of various similar aspects such as demographic profile, economic pressure, organisation structure etc.</p> <p>It was noted however that it can be difficult to compare exactly across areas, as each will have different processes and may capture data differently.</p> <p>Cath Roff spoke about the work of Yorkshire &amp; Humber Performance Group and that it may take a couple of years to establish consistency of information produced by each authority in the region. Locally the information captured on CIS is improving.</p> <p>Cath Roff recommended that we need to have a good understanding of the equalities issues within the data produced in Leeds, and asked that the Quality Assurance and Performance Sub-group to provide an analysis of ethnicities of individuals within their quarterly reports.</p> <p>Gillian Probyn noted that the percentage of interventions where the risk was reduced or removed was good in Leeds. It was the second highest in the comparison report.</p> <p>Gillian Probyn invited LSAB members to get in touch with her should they require more information.</p> <p>Richard Jones thanked Gillian for her paper to the Board.</p>	<p><u>Action:</u> Quality Assurance and Performance sub-group to provide an analysis of ethnicities of individuals subject to safeguarding adults process within its quarterly reports <u>By:</u> 19 April 2017 <u>Led by:</u> Shona McFarlane</p>
<b>3.</b>	<b>LSAB Governance Arrangements</b>	
3(i)	<p>Executive Group: Discussion Summaries</p> <p>Emma Mortimer presented a report providing the Board members with a summary of the discussions that took place in November 2016 and twice in January 2017. The role of the Executive Group is to shape and lead the agenda for the Board, it is not a decision making group. Members of the Board noted discussions.</p> <p>The Executive Group meets in-between the LSAB Board meetings. The Executive Group is Chaired by Richard Jones. Going forward there will also be an Executive Group: SAR Review Chaired by Maureen Kelly.</p> <p>The new Executive Group SAR panel will replace the previous SAR Sub-group. Richard Jones informed the members of the LSAB Board that he had written to the SAR sub-group and its chair thanking them for their contributions.</p>	
3(ii)	<p>LSAB Strategy Unit Review and Timescales for Completion</p> <p>Shona McFarlane provided an update on the restructure of the Safeguarding Adults Partnership Support Unit. The Board had received updates from Shona on this matter at each meeting. Shona informed members that the revised structure has</p>	

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	been approved by the local authority Delegated Decision Panel and would now be working to take this forward in line with the appropriate procedures.	
3(iii)	<p>LSAB Annual Report Requirements 2016-17</p> <p>Kieron Smith presented a paper on the LSAB Annual Report 2016-17. Kieron explained that since the introduction of the Care Act 2014 the Board has a statutory requirement to produce an Annual Report. The paper sets out the legal requirements of the Board in relation to the production of an Annual Report, and includes a request for member organisation contributions and an outline of timescales.</p> <p>Kieron Smith highlighted that there is not just a requirement for the LSAB Board to report what it has done in relation to its objective and its strategy; but also there is a need to report what each member has done during that year to implement the strategy.</p> <p>Board members were requested to note the contents of the report and provide a member organisation contribution to the Annual Report by 21<sup>st</sup> March 2017. Kieron Smith to send an electronic template for member organisation contributions by 22<sup>nd</sup> February 2017. Members to forward their contribution to Kieron Smith by 21<sup>st</sup> March 2017.</p> <p>Kieron Smith to present the Annual Report to the Board on the 19<sup>th</sup> April for consideration and potential approval.</p>	<p><u>Action:</u> Template to be sent electronically to Board Members <u>By:</u> 22<sup>nd</sup> February 2017 <u>Led by:</u> Kieron Smith</p> <p><u>Action:</u> Board Members to complete the template with their contribution to the LSAB Board Annual Plan <u>By:</u> 21<sup>st</sup> March 2017 <u>Led by:</u> LSAB members</p> <p><u>Action:</u> Draft Annual Report to the 19<sup>th</sup> April meeting <u>By:</u> 19<sup>th</sup> April 2017 <u>Led by:</u> Kieron Smith</p>
<b>4.</b>	<b>LSAB Development Session – 7<sup>th</sup> February 2017</b>	
4(i)	<p>Board Member reflections</p> <p>Richard Jones led a reflection on the Board Development Session that took place on 7<sup>th</sup> February 2017. This day was held as part of a process of development.</p> <p>A wide consultation exercise was undertaken in September/October 2016 seeking feedback on safeguarding practice from a wide range of stakeholder groups, during which it was clear that there was a diversity of views as to what issues required a response within the Board's multi-agency policy and procedures. There was also a need for the Board to reflect the extent and breadth of its role beyond those individuals supported through this particular process. The Board Development Day was therefore devised to provide an opportunity to explore these issues.</p> <p>Gerry Gillen had given a presentation from a legal perspective on role and responsibilities of Safeguarding Adults Boards; and the local authority Section 42 Duty to make enquiries. A number of exercises followed to explore what issues would be addressed within the multi-agency procedures and to reflect on the Board's wider strategic interests.</p> <p>The Board Development Day confirmed that there was a diversity of views about when a safeguarding adults response was required, but it was also useful in exploring the Board's interests in relation to a range of issues such as sexual exploitation, scams, distraction burglary, prisoners, hate crime, forced marriage, domestic violence and abuse, poor quality care and radicalisation.</p>	

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	<p>Members of the Board felt that this session had provided a helpful insight into practice in Leeds it is proposed that the Executive Group develop a plan for how the Board could take forward such an approach.</p>	<p><u>Action:</u> Executive Group to develop a plan for how the Board could take forward proposals <u>By:</u> 31 March 2017 <u>Led by:</u> LSAB Executive Group</p>
5.	<b>Leeds Safeguarding Adults Board, Strategic Plan 2016-17</b>	
5(i)	<p><b>Sub-group Chairs' updates</b></p> <p>Shona McFarlane – Chair of the Quality Assurance and Performance Sub-group.</p> <ul style="list-style-type: none"> <li>Shona updated the Board on the work of the groups as set out in the sub-group chairs report. The work is challenging and progressing.</li> </ul> <p>Tanya Matilainen – Chair of the Citizens Engagement Sub-group.</p> <ul style="list-style-type: none"> <li>Tanya Matilainen noted that there had not been a meeting in the previous period. The sub-group recognises however the importance of working in partnership with other Boards to promote awareness of safeguarding services. Tanya Matilainen spoke of the importance of gathering people's views on the safeguarding process. Richard Jones reflected on the need to commission arrangements to gather and learn from people's lived experiences.</li> </ul> <p>Maureen Kelly – Chair of the Learning and Improvement Sub-Group.</p> <ul style="list-style-type: none"> <li>Richard Jones stated that in Maureen's absence there was nothing additional to highlight to the Board at this stage. There had been no meeting in the previous period.</li> </ul> <p>Cath Roff reflected that as a Board we need to do more to support the work of the sub-groups. Cath felt sub-groups should be able to draw upon collectively expertise of the partnership, and should not be solely dependent on the Partnership Support Unit.</p> <p>Richard Jones spoke of the need to have the right resources and best contribution from member organisations in order for the Board to own and deliver its agenda.</p>	
6.	<b>Board Member Updates</b>	
6(i)	<p>West Yorkshire Police Operational Safeguarding Arrangements</p> <p>Supt. Millar offered to provide Board members with an outline of the Leeds District Safeguarding Unit at a future meeting.</p>	<p><u>Action:</u> Supt. Millar to provide Board members with an outline of the Leeds District Safeguarding Unit <u>By:</u> 19 April 2017</p>

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		<u>Led by:</u> Supt. Millar
6(ii)	<p>LTHT Safeguarding Operational Arrangements</p> <p>Karen Sykes, Head of Safeguarding advised that Leeds Teaching Hospitals NHS Trust has recently reconfigured its safeguarding team and this has included a significant increase in resources. These new posts are currently being recruited that will assist the Trust to achieve its ambition to provide a high standard of safeguarding adults and children.</p>	
6(iii)	<p>Public Health Commissioning: Update</p> <p>Bridget Emery explained that there are newly commissioned services which will be operational in Leeds from July 2017 and contributes to improving outcomes for some of the most vulnerable people in the city. Bridget Emery provided an update of Housing Related Intensive and Dispersed Accommodation Services. A six month mobilisation period is underway from 1st January 2017 and during this time they look forward to working with Beacon to finalise arrangements for service delivery.</p> <p>Beacon has been commissioned to provide a new city wide Housing Related Support (HRS) accommodation service for vulnerable adults, couples and families to prevent homelessness, and to address housing need. Beacon will be delivered by a consortium made up of Leeds Housing Concern, Touchstone and Foundation. The Service will provide accommodation and support and enable individuals to have choice and control through a personalised, responsive and flexible service promoting independence whilst improving and sustaining individuals' long term wellbeing and independent living.</p> <p>The service will work in partnership with a wide range of other agencies to help all clients, particularly those people who have multiple or complex needs to tailor their own personal 'recovery journey'.</p> <p>Accommodation will be delivered through a mixture of intensive supported accommodation with access to staff 24 hours a day, 7 days a week and community dispersed properties with visiting support. Delivery will be focused upon the following themes: Prevention of homelessness and early intervention, sustainment and a person's ability to live in safe and suitable accommodation and integration - supporting people to participate and access the services and social/recreational opportunities available to them.</p> <p>Peer support, befriending and volunteering is an integral part of the service and part of a range of options available to clients. The service will ensure that all clients have the opportunity to access this as part of their support package.</p> <p>In addition a number of accommodation based housing related support services have been retained as part of the wider model. These services include the; Overnight Centre and Hub, Regents Terrace, Carr Beck, Kirkstall Lodge and RD Willis Properties.</p> <p>These services are strategically important to the city working with some of the most</p>	

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	<p>vulnerable people with multiple support needs who are at risk whilst being street homeless, rough sleeping and vulnerably housed.</p> <p>The services will proactively engage with, and be accessible to individuals from a diverse range of ethnic, religious and cultural backgrounds.</p>	
6(iv)	<p>All other members</p> <p>Cath Roff informed the members there is a National / Regional Reports on Making Safeguarding Personal (MSP) which members may be worth considering at a future meeting.</p>	
<b>7.</b>	<b>Any Other Business and Reflection</b>	
7(i)	<p>Richard Jones outlined to members that there was currently a tragic case relating to the death of an individual in Leeds. Potentially this was a case with which each safeguarding Board in Leeds may need to have involvement.</p> <p>Richard explained a briefing has been prepared to provide Leeds Safeguarding Adults Board Executive Group SAR Panel, the Leeds Safeguarding Children Board Executive Board SCR Panel and the Safer Leeds Executive Chair and DHR sub-group chair with information concerning the case.</p> <p>There is an criminal investigation process being led by West Yorkshire Police Homicide and Major Enquiry Team (HMET). Richard asked members to be aware of its high level of sensitivity.</p>	<p><u>Action:</u> Explore the possibility of using feedback form the Equalities Hubs within the Safeguarding Reflections item <u>By:</u> September 2017 <u>Led by:</u> Executive Group</p>
7(ii)	<p>Cath Roff spoke of diversity issues and suggested that future meetings could include a safeguarding insight from an equalities perspective and suggesting linking with the work of the equalities hub to inform the Board's thinking and forward planning.</p>	
7(iii)	<p>Karen Sykes raised the subject of children's gender and the transition into adulthood. Shona McFarlane explained that Max Naismith and Shona attend a Panel based meeting held twice yearly on sexual exploitation and transition and this could be explored further through that meeting.</p>	
7(iv)	<p>Richard Jones on behalf of the Board members thanked Bridget Emery for her contribution to the work of the Board and wished her well for the future.</p> <p>Richard Jones thanked members of the Board for their contributions.</p>	
<b>8.</b>	<b>Date of Next meeting</b>	
	<p>19 April 2017</p> <p>The Rose Bowl, Leeds Beckett University, Portland Crescent, Leeds LS1 3HB</p> <p><a href="http://www.leedsbeckett.ac.uk/conferencing/our-venues/rose-bowl/">http://www.leedsbeckett.ac.uk/conferencing/our-venues/rose-bowl/</a></p>	<p><u>Action:</u> Electronic invitations to be circulated to Board Members. <u>By:</u> 8 March 2017 <u>Led by:</u> J Ogier</p>





## Leeds Safeguarding Adults Board

### Actions from 21<sup>st</sup> February 2017

Item No.	Action	Person / organisation responsible	Target date
<u>Item 1.ii</u>	<p>LSAB 13<sup>th</sup> October 2016: Item 2 i.) – LSAB learning</p> <p>2 i.) Savile <i>Learning pack to be updated as discussed and redistributed.</i></p> <p>Updated learning pack to be placed on LSAB Website, and update members with what has been done.</p>	E Mortimer	7 <sup>th</sup> March 2017
<u>Item 1.ii</u>	LCH to provide learning from its CQC Inspection	M Perry	19 April 2017
<u>Item 2</u>	<p>LSAB 21<sup>st</sup> February 2017 - Safeguarding Adults Data for 2015-16: Comparing Leeds Performance with our 15 Comparator Cities</p> <p>Quality Assurance and Performance Sub-group to provide an analysis of ethnicities of individuals subject to safeguarding adults process within their quarterly sub-group reports.</p>	S McFarlane	Future quarterly reports
<u>Item 3.iii</u>	<p>LSAB 21<sup>st</sup> February 2017 - LSAB Governance Arrangements</p> <p>Annual Report Template to be sent electronically to Board Members</p> <p>Board Members to complete the template with their contribution to the LSAB Board Annual Report</p> <p>Draft Annual Report to the 19<sup>th</sup> April meeting</p>	<p>K Smith</p> <p>Board Members</p> <p>K Smith</p>	<p>22<sup>nd</sup> February 2017</p> <p>21<sup>st</sup> March 2017</p> <p>19<sup>th</sup> April 2017</p>
<u>Item 4.i</u>	<p>LSAB 21<sup>st</sup> February 2017 - LSAB Development Session – 7<sup>th</sup> February 2017</p> <p>Executive Group to develop a plan for how the Board could take forward proposals</p>	Exec Group	31 March 2017
<u>Item 6.i</u>	<p>LSAB 21<sup>st</sup> February 2017 - Board Member Updates</p> <p>Supt. Millar to provide Board members with an outline of the Leeds District Safeguarding Unit</p>	Supt. Millar	19 April 2017
Item 7. <u>7.iv)</u>	<p>LSAB 21<sup>st</sup> February 2017 - Any Other Business and Reflection</p> <p>Explore the possibility of using feedback from the Equalities Hubs within the Safeguarding Reflections item, to inform the Board's thinking and forward planning.</p>	Executive Group	September 2017
Item 8	<p>LSAB 21<sup>st</sup> February 2017 - Date of Next meeting</p> <p>Electronic invitations to be circulated to Board Members.</p>	J Ogier	8 March 2017



## Continuing Actions from Previous Board Meetings

Board Date	Agenda Item	Action	Lead Person/ Agency	Target Date	Comments
December 2015	<u>Item 7</u>	<u>LSAB Strategy and Annual Plan</u>  Vice Chair of the Board to be appointed by April 2017.	LSAB	1 <sup>st</sup> April 2017	Richard Jones, Independent Chair to discuss with Cath Roff, DASS after April 2017
13 <sup>th</sup> October 2016	Item 2 ii.)	<u>LSAB Learning</u>  Mazars The final report into the findings is currently being awaited from the Department of Health. To be brought back to a future Board meeting  Safeguarding Unit to undertake a review of good practice in learning from untoward deaths, reviewing good practice both locally and nationally, mapping terminology, definitions and legal duties.	Emma Mortimer Safeguarding Adults Partnership Support Unit  Emma Mortimer Safeguarding Adults Partnership Support Unit	To a future Board  To a future Board	Not an immediate priority. Needs to be undertaken with partner Boards.
13 <sup>th</sup> October 2016	<u>Item 3</u>	<u>Board Member Updates</u>  Domestic Violence and Abuse Routine Enquiry Pilot and Film to be brought to December Board for review and discussion.	Gill Marchant	Deferred to the Board meeting that considers the	

Board Date	Agenda Item	Action	Lead Person/ Agency	Target Date	Comments
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13 <sup>th</sup> October 2016	<u>Item 4 i.)</u>	<u>Sub-group chairs' updates</u>  Learning and Improvement Strategy and Quality Assurance Framework to be reported to December Board.	Learning and Improvement Sub-group	Deferred. Date to be confirmed	
4 <sup>th</sup> August 2016	<u>Item 4</u>	<u>Local Government Association – Peer Challenge: Review</u>  Adult Social Care, Public Health and Clinical Commissioning Groups to jointly present an overview of commissioning responsibilities in Leeds to the LSAB.	Adult Social Care, Public Health and Clinical Commissioning Groups	To a future Board meeting in 2017-18.	
December 2016	<u>Item 3</u>	<u>Board Development Session 25<sup>th</sup> October 2016 – Taking Forward the Learning</u>  Proposal for LSAB learning from the three statutory safeguarding review processes in the City to be brought to February 2017 LSAB.  City-wide commissioning presentation to be deferred until after the Board Development Day on 7 <sup>th</sup> February 2017.	E Mortimer and K Smith  Richard Jones CBE	Deferred. Date to be confirmed  Date to be confirmed	
December 2016	<u>Item 5</u>	<u>Leeds Safeguarding Partnerships – A proposal for enhanced collaborative working</u>  Meeting to take place between the three board chairs to discuss the key cross-cutting themes and proposals for progression.  Joint Board development session between LSAB, LSCB and	Richard Jones CBE  K Smith and E	1 <sup>st</sup> April 2017 – new target date June 2017  1 <sup>st</sup> June 2017	Agreement at February 2017 Board meeting that this would form part of the Three Board Development day on 24 May 2017

Board Date	Agenda Item	Action	Lead Person/ Agency	Target Date	Comments
		SLE to be convened.  Proposal to use a shared online assurance tool, to be discussed with LSCB and reported back to a future Board.	Mortimer  K Smith and E Mortimer	TBC	